

Normandale Nursing Program Application Guide Sheet

Please review important nursing admission information posted on the Normandale Community College website before completing this application.

IMPORTANT: Applicants must first fully complete **general admission** for Normandale before the application is considered; the campus assigned 8-digit Tech ID provided after general admission to the campus is required on the nursing application.

An application for Normandale's nursing Program must be submitted by the following dates:

Fall Semester: Application opens February 1 through March 15; application submission deadline is **March 15 at 2359 (11:59p.m.)**. Decisions are dependent on pre-requisite grades earned. Decision notifications are sent electronically to applicants on June 1. Submission deadline is March 15 @ 2359 - applicants who are working on the application at the time of the deadline will have the posted amount of time to complete the application

Spring Semester: Application opens September 1 through October 15; application submission deadline is **October 15 at 2359 {11:59 p.m.}**. Decisions are dependent on pre-requisite grades earned. Decision notifications are sent electronically to applicants on December 23 (first Friday after finals week). Submission deadline is October 15 @ 2359 - applicants who are working on the application at the time of the deadline will have the posted amount of time to complete the application

****Any applications begun after 2359 (11:59 pm) will not be processed or moved forward for review.****

Approach this application as carefully as you might when applying for employment online. Please submit the nursing application form only once. Reviewers will pull responses to Experiences and Attributes sections from only one application form submitted; if you must resubmit the form, make sure you use the same Experience and Attributes responses each time. This form is not accessible for editing once submitted. Be prepared to respond to the following questions on the nursing application form:

1. **Demographic information:** legal name, Star ID, Tech ID, email, phone, birthdate, address, ethnicity, gender
2. **Are you an International student with F-1 visa status?**
3. **Are you a Veteran?**
4. **Have you previously either withdrawn after enrollment or not passed a Nursing Program?** Yes or No
5. **List college name and state for each college enrolled or attended, including outside the U.S.**
6. **Have you fully completed a college degree:** Associate, Bachelor, Masters, Doctorate or International?
7. **Provide TEAS Test Date, test method (online/remote or location) and TEAS Total Score.**
8. **Are you an LPN?** License information will be required for LPNs accepted to the program.
9. **EXPERIENCES Section:**
 - A. **Work/Volunteer Experiences:** List up to five work or volunteer experiences that were or are most impactful for you. Provide name of organization, position/role, and timeframe of involvement.
 - B. **Lived Experience:** 250 words or less and should be copy/pasted from a program with spell and grammar check function. Do not include your name or other identifying information. *Describe your personal lived experience outside of work and school that demonstrates your level of commitment to becoming a nurse. Suggest using the GRIT criteria: Growth, Resilience, Integrity, Tenacity.*
 - C. After you complete this you will be asked to describe in 100 words or less the impact(s) these experiences had on you in terms of your commitment to nursing.
10. **ATTRIBUTES Section:**

- A. **Other Educational & Training Experiences:** List up to five other educational or training experiences that were or are most impactful for you. Provide name of organization (if any), title of experience, and timeframe of involvement. Do NOT include nursing prerequisites or employment-mandated education (ie. CPR, HIPAA).
1. After you complete this you will be asked to describe in 100 words or less the impact(s) these experiences had on you in terms of your commitment to nursing.
- B. **Teamwork/Collaboration & Accountability:** 250 words or less and should be copy/pasted from a program with spell and grammar check function. Do not include your name or other identifying information. *"Describe a situation in your life that demonstrates your experience with Teamwork/Collaboration & Accountability. What was your role and what was the outcome of this experience? Analyze the experience in relation to teamwork, collaboration, and/or accountability"*
- C. **Beliefs and Values:** 250 words or less and should be copy/pasted from a program with spell and grammar check function. Do not include your name or other identifying information.
"What specific personal experience(s) inspired you to be a nurse (include information related to your actions and how they impact the dignity, worth, and human rights of the individual(s) involved.)"